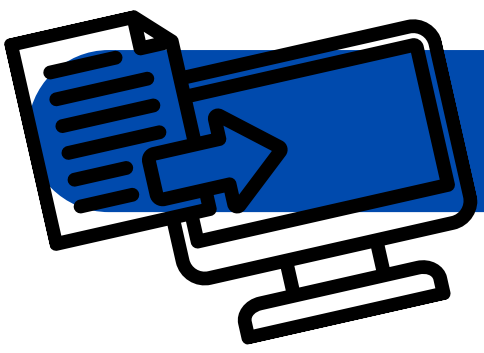
HARBOUR'S VIRTUAL ASSISTANT PROGRAM

Our Home Office Virtual Assistant Program is a flexible and comprehensive solution designed to meet your unique needs. You can select from five different tiers, each offering a specific number of hours of support per month. Additionally, we offer Project Only support, for those who need occasional assistance.

TIER 1

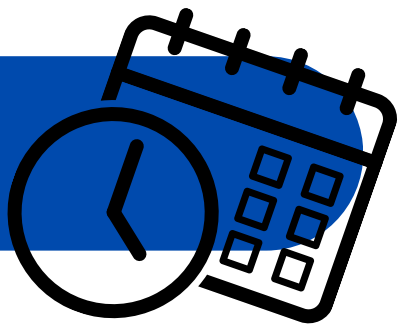
Tier 1 comprises 5 hours of service. The monthly subscription fee amounts to $350, with additional work beyond the allotted 5 hours billed at $75 per hour.



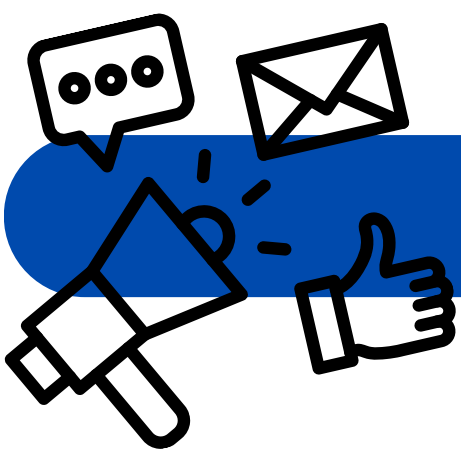
TIER 2

Tier 2 offers 15 hours of service. The monthly subscription fee is $1,000, with any additional work beyond the 15-hour limit billed at a rate of $70 per hour.

TIER 3



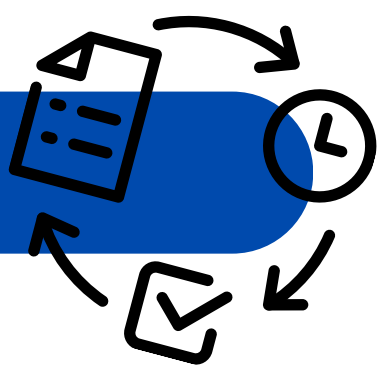
Tier 3 provides 25 hours of service. The monthly subscription fee is $1,500, and any work exceeding the 25-hour allocation incurs an hourly rate of $65



TIER 4

Tier 4 encompasses 40 hours of service, with a monthly subscription fee of $2,000. Any additional work beyond the 40-hour quota will be charged at an overage rate of $60 per hour.

TIER 5



Tier 5 offers 60 hours of service at a monthly rate of $2,500. Any extra work beyond the allocated 60 hours incurs an overage rate of $50 per hour.